

July 13, 2020

Ms. Traci Davidson, Sr. Strategic Sourcing Analyst  
Indiana Department of Administration, Procurement Division  
402 W. Washington St., Room W468  
Indianapolis, IN 46204

Re: Letter of Intent

Dear Ms. Davidson-

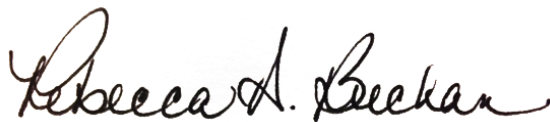
LUNA Language Services is pleased to commit to providing subcontracting services as part of Easterseals Crossroad's Deaf Community Service's proposal for American Sign Language interpreting provision in the central region of the state of Indiana.

LUNA and Deaf Community Services have a long-standing reciprocity partnership that has been fostered out of professional respect for Ms. Stephanie Ritchie (Director of DCS) as well as a broader commitment to serve Indiana's Deaf and hard of hearing communities to the best extent possible. The collaboration between our two agencies has been a very positive and unique experience for both agencies. Instead of rival competition that can so often limit the finite resource of ASL interpreters, LUNA and DCS have worked hard to leverage each other's staff interpreters and coordinators as a way to make sure the Deaf or hard of hearing consumer always has an interpreter available for his or her language access needs.

It has been a privilege to work alongside Deaf Community Services and should DCS be awarded their portion of the State's language access contract, LUNA will be standing at the ready to offer them complete support with our time and resources.

Please reach out if you need any further information from me.

Thank you and warm regards,



Rebecca Buchan, MA, CI, CT, IIC  
Director of ASL Services and Education

LUNA

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